

6:00PM – Call for Meeting & Attendance

## Guest Speakers [None]

## New Business

6:05 PM – **[Elections]** Promotions Committee Elections: Class of 2025 (20 minutes)

- Congratulations to the new Promotions Committee Representatives for the Class of 2025!
  - **Nabta Laz** ([hj0209@wayne.edu](mailto:hj0209@wayne.edu))
  - **Aliaa Bahzad** ([fz3935@wayne.edu](mailto:fz3935@wayne.edu))

6:25 PM – **[Presentation]** New Student Org: Refugee Outreach Collective (20 minutes)

- Motion to vote to **SUPPORT** as a student org
  - **PASSES**

## Old Business

6:45 PM – **[Update]** Business in medicine student organization update (10 minutes)

- After the organization's initial presentation, senate had some recommendations and suggestions to clarify for us before we felt comfortable voting for our support of the organization
- *Representative from the organization* - As an exec board, we discussed the recommendations with the BSO about the points that you all wanted to discuss further. As a brief overview of the organization - our goal is to bring knowledge about investing, business, and wealth management to students in the SOM.
  - Regarding non-licensed financial advice - our exec board will not directly be giving the advice as students, we are going to be bringing in licensed speakers knowledgeable about the topic as well as post informative knowledge on their instagram with sources
  - Regarding Board Transition Process - decided to create an application for people applying for positions. The application will be reviewed by exec board members prior to inviting for an interview
  - Finances of the Organization - initially we requested \$1,000 as a seed fund for a real-life trade example that people could see move through the market. We are no longer going to do this. We will be using a paper trading account instead - this uses fake money in which the transactions can be tracked exactly as real money can. We are a little concerned about less interest by our membership because of the lack of real money at stake, but it is the best we can do
  - Need for a faculty member from the SOM advising the org - already had Dr. Deborah Jones as an advisor from the business school, but now have Dr. Jefferey Potts as the new SOM advisor. He has experience in counseling dermatology residents on finances and has experiences in both cash and insurance based medical billing/income tracking
  - Diversity - an issue of concern was ensuring equity that everyone feels welcome in our organization, especially in exec board representation. When we are trying to bring people on board as an exec member, we are going to aim for as diverse of a board as possible and we have also added a justice, equity, diversity, and inclusion (JEDI) chair to the board (BSO JEDI chair helped them create this position)
- Motion for senate to vote to **SUPPORT** as a student org

- **PASSES**

6:55 PM – **[Update]** WCMS Dues for Wayne Health Docs (5 minutes)

- Please see last meeting minutes from 10.12.21 for details on this issue (<https://www.wsusomstudentsenate.com/meeting-minutes>)
- Mirna will be leading a student subcommittee to discuss this with Dr. Davluey to put together a presentation about the importance of WCMS representation from Wayne and our ability to impact healthcare policy
  - Senators, please contact Mirna if you want to help!

7: 00 – **[Update]** New student spaces (5 minutes)

- Unfortunately the furniture for 1328 is delayed in shipping :(, it was supposed to be here this week. They are working with the company to rectify the situation. We were hoping to have a grand opening around this time with cider and doughnuts, etc. but we will update you as we know more.
- DMC 6th floor UHC Space Update
  - Still working on clearing furniture
  - We can set up a few half days were we can have students come and take stuff
    - Organize a student run free clinic half day for the supplies there that could be of use to them
    - Senators will likely also have a pick day and then we will open it up to the general student body
  - Next step is to get it repainted, take hardware out, etc., which the admin is working on getting done
- We recently had a DMC site rep meeting with Dr. K and happened to bring up the 6th floor UHC space and he was really excited about it. He offered support if we need it from their department regarding food stocking, water, etc. so something to keep in mind for sure.

7:05 – **[Discussion]** Listserv access (10 minutes)

- Some senators are working on drafting a document outlining the importance of access to the student listserv to bring to the administration as part of the ongoing dialogue surrounding
  - We are working to draft solutions to preserve accessibility and reduce grievances
  - This is a university wide decision to filter the emails to the student lists
    - The email filter is an upper level communications administrator. She is also collecting data to better inform this process moving forward. Details on the filtering timeline to guarantee your advertisements go out in time can be found in recent BSO newsletters
    - Very few departments actually know this filtering is happening, so the word is slowly getting out
  - It is likely listservs will be restricted so that individual students won't have access, probably not much we can do about it, but we can advocate for alternatives
  - We have been trying to promote the use of GetInvolved, but with limited success
  - Hoping to have every student org given an email to use to distribute information as they need to
    - Students will likely be required to have email professionalism training
  - BSO is hoping to have a "new board member orientation" in November after boards transition

- Our hope is to have the report finished within the next week to present to leadership
- Board events and clinic hours engagement data has been being collected and sent. Orgs need to be more proactive and aren't used to this culture shift
- A note on spam - the spam emails typically come through the administrative distribution lists, not the student ones
  - The IT people have been working on it, it seems like currently the two factor authentication system to try to hammer down on security is an opt-in system currently, but maybe that will change in the future
  - Please do use the "report phishing" forms that have been sent out. You can forward scam emails to "[abuse@wayne.edu](mailto:abuse@wayne.edu)"
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## Executive Senate Reports

7:15 PM – **[Update]** Internal Student Analysis (ISA) 2022 Committee (10 minutes)

- ISA is part of the LCME accreditation process
- Regarding the LCME Accreditation process:
  - An institutional self-study, which is a data-based self-analysis by the medical school of its performance in the 93 accreditation elements.
  - Includes a survey of students in all classes (the independent student analysis) that is conducted and analyzed by students.
  - A survey visit, which is an evaluation by a survey team composed of external peer experts that results in a report of the survey team's findings for each accreditation element.
  - The LCME's review of the survey team's report.
  - The LCME's determination of the program's performance in accreditation elements, its compliance with the 12 accreditation standards, its accreditation status, and any necessary follow-up to address identified problem areas.
- Accreditation Standards:
  - Mission, planning, organization, and integrity
  - Leadership and administration
  - Academic and learning environments
  - Faculty preparation, productivity, participation, and policies
  - Educational resources and infrastructure
  - Competencies, curricular objectives, and curricular design
  - Curricular content
  - Curricular management, evaluation, and enhancement
  - Teaching, supervision, assessment, and student and patient safety
  - Medical student selection, assignment, and progress
  - Medical student academic support, career advising, and educational records
  - Medical student health services, personal counseling, and financial aid services
- The independent student analysis:
  - Student portion of the LCME accreditation process
  - Mainly serves to assess, commend, and critique medical education at WSUSOM
  - Allows the students and faculty the privilege of anonymously review the institution's strengths, as well as facilitating discussion of the school's weaknesses and catalyzing changes where reform is needed
- The proposed timeline for the ISA is as follows:
  - Oct. - Nov. 15th - Assemble committee

- ~ 2 per class
- Nov. - Dec. 15th - Draft ISA
- Add on to existing questions given by LCME
- Draft specific versions per class
- Dec. - Jan 15th - Finalize ISA and develop distribution plan and communications
- Feb. 15th - March 30th - Distribute survey and incentivize students to complete
- April - Analyze survey data
- May - Draft narrative report and initial solutions
- June - Finalize report
- April 2023: site visit by LCME
- Will meet ~ once per week or once every two weeks until the report is finalized
- Proposed Subcommittees:
  - Distribution and Communication
    - Send out surveys and communicate with the student body about the importance of ISA
  - Question Creators
    - Decide which questions to include in the survey
    - Create new relevant questions to each class
    - Will likely break the survey up by pre-clinical vs clinical
  - Data analysis
    - Analyze the results of the surveys
    - Format the data received
  - Narrative
    - Write the final report with data from analysis and possible solutions
    - General format provided by LCME but creative additions encouraged to fit institutional needs
- We need 70-80% participation from all 4 classes. Currently discussing incentivisation to fill out the survey with money options
  - Could do LCs within classes as small subgroups to pit against each other
- Look out for an email from senate leadership about getting involved in the committee, likely weekly meetings to start with

## Committee Reports

7:25 PM - **[OSR]** Learn Serve Lead Conference (5 minutes)

- AAMC Official Student Representatives (OSRs) typically go to two conferences a year
- Learn Serve Lead is Nov. 7,8,9th this year. Hoping to get a lot out of it, and want to be able to report back on what you all want to hear from us. Daniel will send out a list of sessions and a google form so you can share with us what topic areas you would be interested in us reporting back to you on regarding what is going on nationally at different institutions

7:30 PM – **[Social Committee]** Halloween Party and Gala updates (10 minutes)

- Halloween
- How to decide the costume contest winners
  - Need odd judges
  - Instagram logistics
    - Ash ask for a Wayne backdrop

- Senators take pictures for entry into contest
    - Vote midnight or next day
    - Make sure they have a notation of what class they are
- Gala
  - Rooster tail on top again for venue selection - puts on an awesome event because we don't have to worry about organizing catering, bar, etc.
  - Price went up since last year (due to COVID)
  - Senate traditionally subsidizes down the ticket cost. Each class decides how much they want to contribute to help bring their classes ticket cost from the pool of money from student dues.
    - Goal as a social committee is to try to get as many outside funds as we can including Alumni, and other avenues.
  - 4 hours venue open, 3.5 hours with open bar
  - Deposits need to happen sequentially over the next couple of months, negotiated smaller sums initially through December, so we need to start selling tickets soon in order to meet the deposit demands per the contract
  - If COVID happens to cause the event to be cancelled, we unfortunately don't get refunded, we get a credit with Roostertail
    - What about personal ticket reimbursements to students?
      - We will have to brainstorm and work out the logistics of this
  - Get on this with Alumni Association as potential funds to subsidize as soon as possible and see if they can let us know how much they have contributed in the past
    - Ticket prices sound very steep for students to consider, pitch this to alumni as an incentive to help out
    - People are probably going to be visiting their families as well so ticket sales might be down
  - Is open bar necessary? Would it decrease the total cost to have a cash bar?
    - We'll check!
    - Unfortunately the drinking vs. non drinking tickets won't work out due to Roostertails contract stipulations
  - For future years, thinking about how we can fundraise to bring ticket cost down significantly in advance
  - Are we requiring vaccinations for students **and** guests?
    - Probably
  - Will be doing a graduated ticket price scaling, get tickets early = lower price
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## Class Senate Reports

7:40 PM – Class Senate Reports (10 minutes)

1. Class of 2025
  - “Tech External Committee Applications will be open and accepting applications till Saturday, November 6<sup>th</sup> at 12PM.
  - Our next PEP will be November 10<sup>th</sup> at Three Cedars Farm. Be on the lookout for an email with more details closer to the date!
  - Class Merch Online store will be up and running within the next couple of weeks! It will be open for quite some time to ensure everyone has an opportunity to purchase some merch!”
  - Stay tuned for info about dues!
2. Class of 2024
  - The first exam for HDF3 was on Oct 28th, we hope everyone enjoyed their Halloween weekend!
  - PEP is the Halloween party at Bookies!
  - BLS training is ongoing (11/8)
3. Class of 2023
  - M4 orientation on Tuesday, Nov. 2nd

#### 4. Class of 2022

- Good luck on interviews!
- The SOM has set aside rooms and resources (camera, microphone, etc.) for virtual interview use. Please see email from Dr. Chadwell for more information.
  - Room must be checked out and pay attention to the signs
- Don't forget about your monthly JAMA articles (20 due by the end of March)
- 143 days until match, 223 days until graduation!\*

7:50 PM – Adjourn